

# Foothill Flyers Running Club Bylaws

As Adopted April 1991

## **Purpose:**

The Foothill flyers Running Club is an informal, non-profit, association for the purposes of helping adult members toward their individual running goals, provide a central source for gathering and dissemination of information for all kinds of running activities, and to have fun.

## **Officers:**

There shall be a President, Vice-President, Secretary and Treasurer. Officers shall be elected at the annual April meeting by a majority of the members present. No member may serve in the same office for more than 2 consecutive terms.

**President:** The President shall preside at the monthly meetings and be responsible for the operations of the club. The president shall promote member involvement and set the tone of the club.

**Vice-President:** The Vice-President shall act in the absence of the President, enforce the Rules of Order at the meetings and perform other duties as specified by the President.

**Secretary:** The Secretary shall take the meeting notes and handle the official correspondence.

**Treasurer:** The Treasurer shall maintain the club's checking account, collect dues, pay bills, keep financial records and make a Treasurers report at each monthly meeting.

## **Committees:**

Committees shall be determined and organized by the President to further the purpose of the club. One member shall volunteer and be designated by the President as Chairperson of the respective committee. The Chairperson shall serve by mutual agreement of the current President and the Chairperson and be responsible for the operations of that committee.

## **Dues and Membership:** (revised July 2011)

Dues for the club year (April 1 to March 31) shall be assessed at \$20 for the first adult member and \$10 per each additional adult member living at a single address, only to cover the cost of one monthly newsletter postal mailed to that one address, or emailed to any member, to support the clubs web site, 7 Pizza nights (3rd Wednesdays, April through October), 4 "Dinner in the Parking Lot" nights (2nd Wednesdays in June through September), Christmas Party and one picnic or BBQ. Any other club expenses as well as changes to these bylaws shall be made by: a motion at a meeting, discussion, clearly stated by the recording secretary, seconded, then printed in the next newsletter and received by all members before being voted on by a simple majority at an upcoming meeting. All club expenses are limited to the stated purposes of the club. All adults of any age and ability are welcome to join the club and be full members as long as they abide by these bylaws. The club budget shall be based on having a minimum remaining treasury balance at the end of January equal to six months of expenses.

## **Fun Runs:** (revised 1999)

Fun Runs, as a minimum, shall be every Wednesday evening starting at 6:15 PM at REI, Arcadia. During daylight savings time (April through September), the last Wednesday night of the month shall be on mountain trails. Runs shall be varied and designated for all levels of ability of the members to be out for not less than 1 hour nor more than 1.5 hours. A location to eat will be designated and varied after each Fun Run.

## **Meetings:**

There shall be a general club meeting after the second Wednesday night's fun run each month. The President or their designee shall preside over the meeting and use whatever rules of order they see fit to effectively and fairly conduct the club's business. The Vice-President shall enforce the rules of order.

## **Newsletter:** (revised May 2004)

A monthly newsletter will be published and distributed to the membership by postal mail, email or in person on or before the first Wednesday of the month or in a timely manner before the up-coming meeting in order to inform and involve as many members as possible. The newsletter as a minimum shall contain the name and contact information of the club officers and volunteer chairpersons, previous months meeting notes, Treasurers report, and club events for at least the up-coming 3 months. Deadline for the information to the Newsletter Chairperson or Editor shall be determined by that person and not to exceed the end of the month. The newsletter size and expense shall be calculated, but not limited to, the number of pages just under 1 ounce (minimum first class postage), collated and stapled, at one per member plus 10% for extras.